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22 July 1983

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MEMORANDUM FOR: NIO for Strategic Programs  
Chief, Arms Control Intelligence Staff  
Chairman, Scientific and Technical Intelligence Committee  
Chairman, Committee on Imagery Requirements and Exploitation

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FROM:

[redacted]  
Director, Intelligence Community Staff

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SUBJECT:

Presentations at Off-Site Conference

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1. The DCI is hosting a conference for key Intelligence Community managers to discuss a range of programmatic and substantive issues of both near- and long-term interest. Attachment 1 describes the purpose and tentative agenda for the conference, which will be held on 4-5 August 1983 at [redacted]

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2. As you can see from the attachments, we are planning to have each session begin with a short (5-10 minute) introductory presentation which will set the scene for subsequent discussion. I request that the "presenters" listed in Attachment 2 plan to attend the conference at the times indicated and present such an overview, emphasizing current capabilities, shortfalls, and any issues that they consider pivotal to their area of interest in the next few years. If possible, I would like to review your presentations by Friday, 29 July, to ensure they are consistent in format and content across topics. [redacted]

3. Administrative arrangements are being handled by [redacted] of the IC Staff, [redacted]. Please call if you have any questions.

[redacted]

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Washington, D.C. 20505

Attachment 1

20 JUL 1983

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MEMORANDUM FOR: See Distribution

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SUBJECT: Invitation to Off-Site Conference

1. As I begin to consider the FY 1985-FY 1989 programmatic issues and other substantive concerns facing the Intelligence Community now and in the near future, I believe that it would be useful to meet with the Community leaders in an informal, off-site setting to exchange ideas on a range of topics. The attached tentative agenda provides a general outline of issues and concerns that I propose we address at a 1 1/2 day session beginning on the evening of 4 August and continuing through 5 August 1983 at [redacted]. I should appreciate any ideas which you might have on additional topics or changes to those already listed. [redacted]

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2. As you can see from the agenda, it is my intention that we touch on a number of broad issues during the conference, and not limit ourselves to budget concerns. A short presentation will precede the discussion of each item to summarize our current situation and to explain the issues. Also, we have set aside time for an "Open Forum" to pursue other topics of interest which may evolve from our scheduled discussions and to permit Program Managers to raise concerns which may not have been addressed in earlier sessions. [redacted]

3. In keeping with its informal nature, I am limiting our discussion to principals only and asking that staffs stay at home. Administrative details are being handled by [redacted] of the IC Staff, [redacted]. Please call for additional details. [redacted]

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/s/  
William J. Casey

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Off-Site Conference  
4 -5 August 1983

4 August

|      |   |   |
|------|---|---|
| 1815 | Cocktails   |   |
| 1930 | Dinner  |   |
| 2000 | Opening Remarks   | DCI   |
| 2015 | Fiscal Environment and Prospects for<br>Future Community Growth | Discussion Leader: DCI<br>Presenter: D/ICS  |
| 2030 | S&T Forecasting   | Discussion Leader: DCI<br>Presenter: C/STIC |

5 August

|      |  |  |
|------|--|--|
| 0800 | Breakfast                                  |  |
| 0830 | Processing and Dissemination               | Discussion Leader: DDCI<br>Presenters: C/COMIREX, D/NSA<br>& C/NIC |
| 1030 | Caribbean Basin                            | Discussion Leader: DCI<br>Presenter: D/ICS                         |
| 1200 | Lunch                                      |  |
| 1330 | Strategic Weapons and Treaty<br>Monitoring | Discussion Leader: DDCI<br>Presenters: NIO/SF & C/ACIS             |
| 1530 | Open Forum                                 | Discussion Leader: DCI   |
| 1730 | Departure                                  |  |

Attachment 2

ADMINISTRATIVE - INTERNAL USE ONLY